

BOARD OF MEDICAL EXAMINERS
COMMITTEE FOR CLINICAL PERFUSIONISTS
MINUTES

Date: August 10, 2004

Time: 10:00 A.M., CST

Location: Cumberland Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247

Members Present: William Young, Vice-Chairman
Gwen Bonner
Howard Briscoe
Dr. Phillip Brown
Paul Robinson

Members Absent: Gary Beckman

Staff Present: Marsha Arnold, Unit Manager
Rebecca Brown, Board Administrator
Jerry Kosten, Regulations Manager
Robert Kraemer, Advisory Attorney

A quorum being present, Mr. Young called the meeting to order at 10:03 A. M., CST.

Approval of Minutes

After reviewing the minutes from the February 10, 2004 meeting as presented, Mr. Robinson made a motion to approve and Mr. Briscoe seconded the motion. The motion carried unanimously.

Office of General Counsel

Mr. Kraemer informed the Committee of the various Housekeeping Amendments.

Disciplinary Rule – (03-1317) these rules went to rulemaking hearing on December 23, 2003. They were adopted by the Committee on February 10, 2004. They were adopted by the Medical Board on March 16, 2004 and were sent to the Attorney General on March 26, 2004. They are still there.

Dual Fee Deletion (04 – 1049) these rules went to rulemaking hearing on February 10, 2004. After review and response to comments they are ready for adoption at this meeting.

Litigation:

The Office of General Counsel currently has zero (0) open disciplinary cases pertaining to the Committee on Clinical Perfusion.

Financial Report

Ms. Lisa Tittle, Director of Administrative Services from the Bureau of Licensure and Regulation, explained the financial report for the Fiscal Year 2003/2004 reporting there was a projected cumulative carryover as of the June 30, 2004 of \$56,119.00. This positive balance will be impacted with the renewal revenue of approximately \$14,000.00 each year. The Board's yearly expenses have an accrual between \$6,500 to \$7,500.

Ms. Tittle informed the Board of a forthcoming move for all the Health Related Boards to a larger facility in the future which will be reflected in the cost of moving as an expense to be assessed to each board.

Ms. Tittle, also informed the Board about the Sunset Rule which allows any Board that is not self supporting and continues to have a negative balance will fall under the Sunset Rule.

Investigations Report

No reports were given at this time.

Disciplinary Coordinator

No reports were given at this time.

Disciplinary Guidelines

Mr. Kraemer explained to the Committee about the Disciplinary Guidelines as presented by the Office of Health, Licensure and Regulation. The guidelines are to be used during hearings for disciplinary action taken against a licensee found in violation of the practice act.

Mr. Robinson made a motion to adopt the Disciplinary Guidelines and Dr. Brown seconded the motion. The motion passed unanimously.

Public Chapter 575

Mr. Kraemer stated the Committee needed to designate a member of their profession to act as a consultant to authorize requests for medical records by the Bureau of Investigations. Mr. Robinson made the motion to authorize the committee consultant to request medical records on their behalf. Dr. Brown seconded the motion and the motion passed unanimously.

Dual Fee Deletion

Mr. Kosten, Regulations Manager, Division of Health Related Boards, held a discussion about the Dual Fee Deletion. The rule went to rulemaking hearing on February 10, 2004 and is ready for adoption by the Committee. Mr. Robinson made a motion to adopt the rule and Ms. Bonner seconded the motion. The Committee held a roll call vote and the motion passed unanimously.

File Review and Approval of Applications

Mr. Robinson moved to approve the list of new applications for licensure and Mr. Briscoe seconded the motion. The motion passed unanimously.

Noteworthy Information

Ms. Arnold presented to the Committee a draft of information to be made available on the website about Continuing Education Hours required for all licensed Clinical Perfusionist. The draft was accepted by the Committee with one addition for clarification. Ms. Arnold stated the draft would be submitted for posting on the noteworthy section of the website.

Next Meeting

The next meeting for the Committee is scheduled for Tuesday on October 26, 2004 in the Cumberland Room on the Ground Floor of the Cordell Hull Building at 10:00 A.M., CST.

Adjournment

With no further business, Mr. Briscoe made a motion to adjourn. Mr. Robinson seconded the motion. The motion carried unanimously. The Committee adjourned at 10:52 A. M. CST.

These minutes were ratified on February 8, 2005.

William Young, CCP
Vice-Chairman

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